
Uwharrie Charter Academy
TECHNOLOGY ACCEPTABLE USE AGREEMENT FOR STAFF

Read carefully the Uwharrie Charter Academy's *Technology Acceptable Use Policy*. Sign and return this page to the designated person at your work site.

EMPLOYEE AGREEMENT:

I have read, understand and will abide by the Rules and Regulations for Uwharrie Charter Academy's *Technology Acceptable Use Policy*. I further understand that any violation may result in the loss of access privileges and/or in other legal or disciplinary actions.

UCA technology is inventoried by the school system software and checked out to staff members. Once technology is checked out to employees, it becomes their responsibility. Each year, employees will sign the AUP with the understanding that if an employee is terminated voluntary or involuntary, all equipment will be returned to the Superintendent or to the school administration. If any equipment is damaged through negligence or lost, UCA will deduct the cost of the item(s) from the employee's final paycheck, except where deductions are prohibited by state law.

Upon my termination from Uwharrie Charter Academy, either voluntary or involuntary, I will return all the item(s) listed above to the Superintendent. If any items are missing or have been damaged through my negligence, I authorize Uwharrie Charter Academy to deduct the cost of the item(s), as indicated above, from my final paycheck, except where deductions are prohibited by state law.

I also understand that as a school employee it is my responsibility to remind students to adhere to the Technology Acceptable Use Policy.

Employee Name: (please print) _____

Employee Signature: _____

Date: _____